Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549
*REVISED 02-06-2018

Date: Thursday, February 8, 2018
Time: 8:30 a.m.

Committee members: Jones, Richard (Chair) Kutz, Russell (Secretary)
Rinard, Amy Jaeckel, George
Hanneman, Jennifer (Vice Chair)

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for January 18, 2018 (8:30 a.m.)
6. Communications (8:30 a.m.)
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time) (8:30 a.m.)
8. Discussion and possible action to amend the Human Services Department to include grant funds awarded for responding to the Opioid Crisis (8:35 a.m.)
9. Discussion and possible action on amending the Jefferson County Purchasing Ordinance (8:35 a.m.)
10. Discussion and possible action on amending the Jefferson County Budget Ordinance (8:50 a.m.)
11. Discussion and possible action on 2019 Budget Calendar (9:05 a.m.)
12. ***Discussion and possible action on out-of-state travel – County Administrator (9:10 a.m.)**
13. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (9:10 a.m.)
14. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties. (9:10 a.m.)
15. Reconvene in open session (9:10 a.m.)
16. Review of the financial statements and department update for December 2017-Finance Department. (9:15 a.m.)
17. Review of the financial statements and department update for December 2017-Treasurer Department. (9:15 a.m.)
18. Review of the financial statements and department update for December 2017-Child Support Department. (9:15 a.m.)
19. Discussion on 2017 projections of budget vs. actual revenues and expenditures. (9:20 a.m.)
20. Update on contingency fund balance (9:20 a.m.)
21. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:25 a.m.)
22. Set future meeting schedule, next meeting date, and possible agenda items (9:25 a.m.)
23. Review of invoices (9:25 a.m.)
24. Adjourn (9:45 a.m.)

Next scheduled meetings: Thursday March 8, 2018, Regular Meeting
Thursday April 12, 2018, Regular Meeting
Thursday May 10, 2018, Regular Meeting
Thursday June 12, 2018, Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.